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# Independent Review Panel

DEPARTMENT OF TOXIC SUBSTANCES CONTROL

Gideon Kracov, J.D., *Chair*  
Mike Vizzier, *Vice Chair*  
Dr. Arezoo Campbell, *Member*



Edmund G. Brown Jr.  
*Governor*

## Questions Asked of DTSC Community Advisory Group Chairs during IRP Staff Interviews, Conducted between September 30, 2016 and October 7, 2016

**October 14, 2016**

*IRP support staff asked the following questions of the four DTSC Community Advisory Group (CAG) chairs in telephone interviews between September 30 and October 7 of 2016. This was done in response to a directive from the IRP to ask them what is going well and what is not going well with their CAGs--in an effort to make some observations about what makes the groups functional or nonfunctional.*

1. How long have you been the CAG chair?
2. How many members does your CAG have? Would you like more? How many of the CAG members attend meetings or are otherwise active?
3. What does your CAG do to ensure that it represents a diversity of community stakeholders?
4. How many meetings does your CAG have per year?
5. Are your meetings open to the public?
6. Do you make sure that the public is notified of CAG meetings?
7. How many members of the public attend CAG meetings?
8. Do you sometimes conduct member-only meetings? If so, what percentage of your meetings are for members only?
9. Who handles mailing lists of community stakeholders who may be interested in attending meetings?
10. What do you do if you can't reach consensus among your members?
11. Does your CAG take nonmember residents into account when trying to formulate positions, requests, or strategy?
12. Does your CAG have a mission statement, charter, or operating procedures?

13. Does your CAG receive outside funding? If so, what is the source of that funding?
14. Does your CAG have a need for more funding? If so, what would you do with the money?
15. Do DTSC representatives come to your CAG meetings when notified in advance?
16. Do you want DTSC representatives to attend your meetings?
17. Does DTSC provide sufficient support for your CAG?
18. Is DTSC staff helpful?
19. Would it be a good idea for DTSC or other regulatory agencies to be actual members of your CAG?
20. Is your CAG aware of the DTSC CAG Handbook? If so, do you find it to be useful?
21. Does your CAG keep records of its activities?
22. Do you have any other concerns or issues that you would like to mention?