

Summary Progress Report (SPR)

Guidance Manual – Chapter 7
and
OPPTD Doc. No. 003
2010 version



Hazardous Waste Source Reduction and Management Review Act of 1989 (SB 14)

SPR Reporting Requirements

- **ALL** generators subject to SB 14 in reporting year 2010 must complete an SPR.
- Complete and submit SPR ON-LINE
www.dtsc.ca.gov/database/SB14/index.cfm
- Completed SPR must be submitted to DTSC by
September 1, 2011
 - DTSC - Office of Pollution Prevention
SB14/attn: Diana Phelps
P.O. BOX 806
12th Floor
Sacramento, CA 95812-0806
 - E-mail to sb14@dtsc.ca.gov

Purpose of the SPR

- Provide a concise summary of facility's SR achievements and future plans
- Enables DTSC to assess statewide performance and performance within the SB 14 program
 - Identify statewide and industry-wide trends in source reduction
 - Targeting industries for future SR projects

Preparing to complete SPR

1. Obtain the 2010 guidance documents and forms.
2. Complete your source reduction evaluation.
3. THEN prepare your Plan and Performance Report.
4. Then use the information from your Plan and Performance Report to complete your SPR.

Table 1: General Information (Boxes 1-13)

SUMMARY PROGRESS REPORT

TABLE 1: GENERAL INFORMATION

DATE: _____

A hazardous waste generator subject to SB 14, is required to complete and submit Tables 1 and 2 to the Department of Toxic Substances Control by **September 1, 2011**. The generator is to submit only one Table 1. However, the generator may need to submit more than one Table 2, one for each reportable waste stream.

See Summary Progress Report publication or SB 14 Guidance Manual Chapter 7, for assistance.

(1) NAME OF GENERATOR, FACILITY, or BUSINESS		? (1a) MULTI-SITE? (If this is a multi-site business, please check this box and list the primary EPA ID number under box #2 and add the remaining EPA ID numbers under "COMMENTS" below. Combine data for similar wastes from the multiple sites for the remainder of the Summary Progress Report).	
(2) EPA ID NO.	(3) SIC CODE	(4) NAICS CODE	
(5) STREET ADDRESS	(6) CITY	(7) COUNTY	
(8) MAILING ADDRESS	(9) CITY	(10) ZIP CODE	
(11) CONTACT NAME		(12) CONTACT PHONE	
(13) TYPE OF BUSINESS, OPERATION, or ACTIVITY:			

Table 1: Boxes 14-18

(14) SB 14 reportable total quantities of Hazardous Waste Generated at Site, for 2006 and 2010 Reporting Years. Reportable Total Quantities include all hazardous wastes subject to SB 14. Do not include nonroutinely generated, exempted, or secondary wastes. Exempted and nonroutinely generated wastes are listed in Section 67100.2(c), Title 22, California Code of Regulations. Secondary waste is hazardous waste generated as a result of onsite treatment of HAZARDOUS waste.

Obtain information requested below from your 2006 and 2010 Plans or compliance Checklists.	2006	2010
(15) SB 14 hazardous waste processed onsite in a wastewater pretreatment unit for discharge to POTW or NPDES permit (Category A*) Total:	lbs	lbs
(16) All other SB 14 hazardous waste (Category B*) Total:	lbs	lbs
(17) All extremely hazardous waste Total:	lbs	lbs

* Category A was previously referred to as aqueous waste. Category B was previously referred to as nonaqueous waste.

(18) COMMENTS regarding hazardous waste source reduction and recycling activities (add page if needed).

Table 2: Specific Waste Stream information

SUMMARY PROGRESS REPORT

TABLE 2: SPECIFIC WASTE STREAM INFORMATION

DATE: _____

Complete and submit a separate Table 2 for each major hazardous waste stream.

Complete and submit a separate Table 2 for each minor hazardous waste stream for which a source reduction measure was selected.

IDENTIFICATION

(19) NAME OF GENERATOR, FACILITY, or BUSINESS	(20) EPA ID NO.
(21) HAZARDOUS WASTE STREAM DESCRIPTION	
	(22) CALIFORNIA WASTE CODE
	CWC:
(23) THIS HAZARDOUS WASTE IS (please check one): <input type="checkbox"/> Processed onsite in a wastewater pretreatment unit for discharge to POTW or NPDES permit (Category A) <input type="checkbox"/> Other SB 14 hazardous waste (Category B) <input type="checkbox"/> Extremely hazardous waste	

Table 2-Accomplishments

ACCOMPLISHMENTS

Your 2006 SB14 Plan, Performance Report, or Compliance Checklist, has this information

(24) Provide the following information for this waste stream

How much waste was generated in the 2006 Reporting Year? _____ pounds

Describe the source reduction measure(s) implemented since 2006 (add page if needed):

Estimate when this source reduction measure was implemented _____ Month _____ Year

For this measure, what source reduction quantity was projected in the 2006 Plan _____ pounds per year

Estimate the quantity of waste reduced annually by this measure since implementation _____ pounds per year

(See Summary Progress Report publication or SB14 Guidance Manual Chapter 6, to help estimate hazardous waste reduced)

Table 2-Projections

PROJECTIONS

Your 2010 SB 14 Plan or Compliance Checklist has this information

(25) Provide the following information for this waste stream

How much waste was generated in the 2010 Reporting Year? _____ pounds

Describe the source reduction measures selected to be implemented by 2014: (add page if needed):

Estimate when this source reduction measure will be implemented _____ Month _____ Year

What is the annual projected source reduction quantity identified in the 2010 Plan? _____ pounds per year

*** Since the information required for Table 2 is waste stream specific, a separate Table 2 must be completed for each Major waste stream. Add additional waste streams by clicking on the "Table 2-1" through "Table 2-10" tabs at the bottom as necessary.**

SPR Tips in Guidance Manual



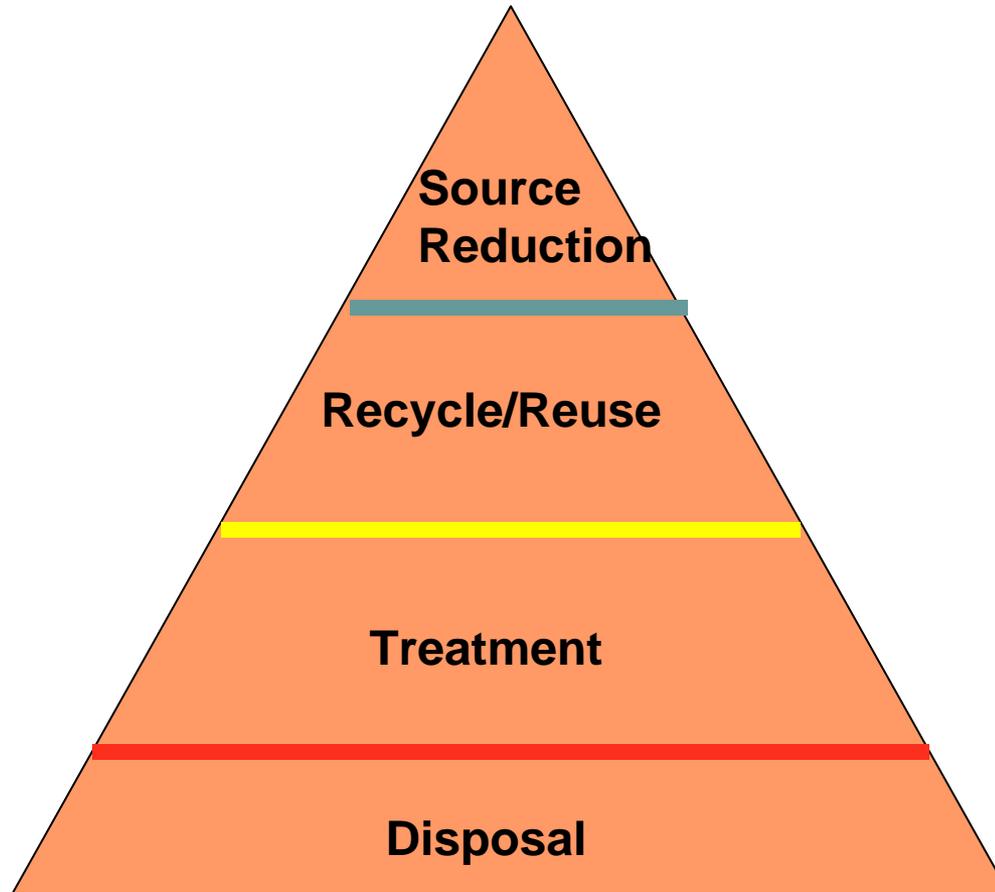
Look for these tips throughout this Guidance Manual. They provide helpful information for completing your SPR.

- Helpful hints for completing your SPR
- Throughout Chapters 5 and 6 of Guidance Manual
- SPR Tips link required data from your Plan and Performance Report to the proper box in your SPR.

On-line SPR– Security features

- Enter EPA generator ID number
- Generator has 7 days from first log-on to complete and submit their SPR
- System will link computer terminal with the generator ID – no others may access
- After 7 days, SPR filed and final.
- After filing, no one can access an SPR that has already been completed.
- To make revisions to your SPR after 7 days, call or e-mail OPPGT.

Hazardous Waste Management Hierarchy



Green Chemistry

- Design of chemical products and processes that REDUCE or ELIMINATE the use and generation of hazardous Substances
- Promotes pollution prevention
- For more information:

<http://www.dtsc.ca.gov/PollutionPrevention/GreenChemistryResources/index.cfm>

Metal Finishing Model Shop Program

- Voluntary recognition program to promote multi-media P2 and improve compliance
- Benefits include:
 - Business recognition
 - Loan program
 - Waste and cost reduction
 - Improved work environment
 - Competitive advantage
- For more information:

<http://www.dtsc.ca.gov/PollutionPrevention/MFMS/index.cfm>

Questions?



Call or e-mail DTSC,
P2 program

- (916) 322-3670
- sb14@dtsc.ca.gov
- [http://www.dtsc.ca.gov/
PollutionPrevention/SB
14/SB14.cfm](http://www.dtsc.ca.gov/PollutionPrevention/SB14/SB14.cfm)