

**U.S. Environmental Protection Agency Brownfield Grants
How to Obtain a Letter of Acknowledgment from DTSC for a
U.S. EPA Brownfields Grant**

Applicants for a U.S. EPA brownfields assessment, cleanup or revolving loan fund grant must submit a letter from a state environmental agency as part of their proposal. This submittal is one of the application's threshold criteria. This information provides instructions on how to obtain such a letter from DTSC.

The letters of support should contain detailed information about the project and demonstrate that DTSC understands the applicant's goals and abilities. To obtain such a letter from DTSC, the applicant needs to provide either draft language that will enhance the application or the following information:

- Type(s) of grants and dollar amounts(s) applied for.
- Name, location and property owner for each site, as well as a brief history of each site.
- Applicant's relationship to DTSC, if any.
- Proposed use of Subtitle A funds.
- Community need/support for the project.
- Leveraging of additional resources.
- Special needs (i.e., request for a property-specific determination from the U.S. EPA).
- Other considerations (i.e., whether the site is a federally designated Empowerment Zone/Enterprise Community or federally designated Renewal Community).

Requests for letters of support must be received by DTSC no later than **Friday, November 10, 2017**. DTSC will address the letter to the U.S. EPA Region 9 contact, and provide the letter to the requestor.

For more information, or to submit your request, please contact the DTSC staff listed below.

Central Valley, Sierra Nevada foothills and the mountains from Kern County north, including San Luis Obispo County:

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