

U.S. Environmental Protection Agency Brownfield Grants

How to Obtain a Letter of Acknowledgment from DTSC for an EPA Brownfields Grant

Applicants for a U.S. EPA brownfields assessment, cleanup or revolving loan fund grant must submit a letter from a state environmental agency as part of their proposal. This submittal is one of the application's threshold criteria. This information provides instructions on how to obtain such a letter from DTSC.

The letters of support should contain detailed information about the project and demonstrate that DTSC understands the applicant's goals and abilities. To obtain such a letter from DTSC, the applicant needs to provide the following information:

- Type(s) of grants and dollar amounts(s) applied for.
- Name, location and property owner for each site, as well as a brief history of each site.
- Applicant's relationship to DTSC, if any.
- Proposed use of Subtitle A funds.
- Community need/support for the project.
- Leveraging of additional resources.
- Special needs (i.e., request for a property-specific determination from the U.S. EPA).
- Other considerations (i.e., whether the site is a federally designated Empowerment Zone/Enterprise Community or federally designated Renewal Community).

Please note that if you are stating that DTSC will be the lead state regulatory agency for your project, you also should request an estimate for our projected oversight costs. This cost estimate can be included in your budget table and budget narrative.

Requests for letters of support must be received by DTSC no later than **Tuesday November 1st 2011**. DTSC will make every effort to provide the letters of support to the U.S. EPA by the deadline. For more information, or to submit your request, please contact the DTSC staff listed below.

For sites in the Central Valley, the Sierra Nevada foothills and the mountains from Kern County north, including San Luis Obispo County:

Tim Miles
Northern California-Central Cleanup Operations Branch
Department of Toxic Substances Control
8800 Cal Center Drive
Sacramento, CA 95826
Telephone: (916) 255-3710
E-mail: tmiles@dtsc.ca.gov

For sites in the greater Los Angeles area, including parts of Santa Barbara County:

Tedd Yargeau
Southern California Cleanup Operations — Chatsworth Office
Department of Toxic Substances Control
9211 Oakdale Avenue
Chatsworth, CA 91311
Telephone: (818) 717-6545
E-mail: tyargeau@dtsc.ca.gov

For sites in Orange County, the Inland Empire, southern Los Angeles County and San Diego area counties:

Maryam Tasnif-Abbasi
Southern California Cleanup Operations Branch — Cypress Office
Department of Toxic Substances Control
5796 Corporate Avenue
Cypress, CA 90630
Telephone: (714) 484-5489
E-mail: mtasnif@dtsc.ca.gov

For sites in the San Francisco Bay area and Northern California:

Janet Naito
Northern California — Coastal Cleanup Operations Branch
Department of Toxic Substances Control
700 Heinz Avenue, Suite 200
Berkeley, CA 94710
Telephone: (510) 540-3833
E-mail: jnaito@dtsc.ca.gov

The final fiscal year 2011 brownfields assessment, RLF and cleanup grant guidelines are available on the U.S. EPA's website at <http://www.epa.gov/region9/brownfields/grants.html>

For information on how to develop a successful grant application, please refer to the material presented at the July 2010 workshops titled “Keys to Securing Brownfields Funding: Learn How to Access Funding for Brownfields and Environmentally Impacted Properties in Your Community” at <http://www.epa.gov/region9/brownfields-materials/>