PERMIT BY RULE
TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
INSPECTION CHECKLIST

Collection Facility Name: ________________________________ EPA ID No.: CAH

Collection Address: _____________________________________________________________________

City: ______________________________________ Zip Code:_________________

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NOTE: The violations cited below are from California Health and Safety Code (HSC), sections 25100 et seq. and Title 22, California Code of Regulations (Title 22, Cal. Code Regs.).

### CHECKLIST ELEMENT

#### A. SUBMITTAL: Have the following documents been submitted by the operator of the THHWCF?

1. THHWCF Permit by Rule Notification form (DTSC 8464) [Title 22, Cal. Code Regs., section 66270.60(d)(5)(A)]

#### B. DOCUMENTATION REQUIREMENTS: Does the THHWCF have the following documents at the site?

2. Receipt or proof of mailing PBR notification to CUPA or DTSC (if there is no CUPA) [HSC 25218.2]

   **An operation plan with the following information:**

3. Description of location and address of THHWCF.  
   [Title 22, Cal. Code Regs., section 67450.4(b)(1)]

4. Map showing THHWCF perimeters and traffic Pattern.  
   [Title 22, Cal. Code Regs., sections 67450.4(b)(2) and 66270.14(b)(18)(A), (F), (G), (H), (J), and (L)]

5. List of days and hours of operation.  
   [Title 22, Cal. Code Regs., section 67450.4(b)(3)]

6. Name, address and identification number of the THHWCF.  
   [Title 22, Cal. Code Regs., section 67450.4(b)(4)]

7. Name, address and telephone number of contact person for the THHWCF.  
   [Title 22, Cal. Code Regs., section 67450.4(b)(5)]

8. Site supervisor name(s).  
   [Title 22, Cal. Code Regs., section 67450.4(b)(6)]

9. Description of length of time the waste will be held at the THHWCF.  
   [Title 22, Cal. Code Regs., section 67450.4(b)(7)]
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<tr>
<td>10.</td>
<td>Description of operation procedure in the event of inclement weather.</td>
<td>[Title 22, Cal. Code Regs., section 67450.4(b)(8)]</td>
</tr>
<tr>
<td>11.</td>
<td>Description of measures to be taken to ensure all waste is removed from collection site and all contaminated structures, equipment, and soil are either decontaminated or removed.</td>
<td>[Title 22, Cal. Code Regs., section 67450.4(b)(10)]</td>
</tr>
<tr>
<td>12.</td>
<td>Training documents as specified in Title 22, Cal. Code Regs., sections 66264.16(d) and 67450.4(b)(11).</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>Contingency plan which describes the following: [Title 22, Cal. Code Regs., sections 67450.4(b)(12); and 66265.52]</td>
<td></td>
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<tr>
<td></td>
<td>a) actions to take</td>
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<td></td>
<td>b) local arrangements</td>
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<td></td>
<td>c) emergency coordinator list</td>
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<td></td>
<td>d) list of equipment</td>
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<td></td>
<td>e) evacuation plan</td>
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<td></td>
<td>f) offsite contingency temporary storage location</td>
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<td>14.</td>
<td>Copy of documents as specified in Title 22, Cal. Code Regs., section 66264.17(c) if applicable. [Ignitables, Reactives, &amp; Incompatible wastes] [Title 22, Cal. Code Regs., section 67450.4(b)(13)]</td>
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<tr>
<td>15.</td>
<td>If bulking solvents, oil-based paints or gasoline, Regs., follows a written protocol approved by local fire &amp; air pollution prevention agencies. [Title 22, Cal. Code Regs., section 67450.4(b)(14)]</td>
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<td>16.</td>
<td>Copies of all local permits obtained. [Title 22, Cal. Code Regs., section 67450.4(b)(16)]</td>
<td></td>
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<tr>
<td>17.</td>
<td>A written agreement between the property owner and the operator if different. [Title 22, Cal. Code Regs., section 67450.4(b)(17)]</td>
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</table>
PERMIT BY RULE
TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY INSPECTION CHECKLIST

18. A written agreement between the contractor and the operator.
   [Title 22, Cal. Code Regs., section 67450.4(b)(18)]
   YES ☐ NO ☐ COMMENT

    Chapter 12 (refer to generator checklist).
   YES ☐ NO ☐ COMMENT

C. IF CESQG WASTE IS ACCEPTED, NOTE ON THE DTSC 8464 AND FOLLOW THESE PROCEDURES:

20. A description of how CESQG HW will be received separately from the HHW:
    a) either accepts at different hours or
       YES ☐ NO ☐ COMMENT
    b) receives at separate receiving area from other HHW.
       [Title 22, Cal. Code Regs., section 67450.4(b)(9)]
       YES ☐ NO ☐ COMMENT

Up to 27 gallons or 220 pounds, but not more than 100 kg/month and certain conditions are met [HSC 25185.5]

21. Maintains separate record identifying name, address, and identification number (if available) of CESQG, types and quantities of hazardous wastes accepted, and the fees paid to the THHWCF for the management of those wastes.
   [Title 22, Cal. Code Regs., section 67450.4(g)]
   YES ☐ NO ☐ COMMENT

D. WALKTHROUGH OBSERVATIONS:

22. Location of HHW handling area is clearly marked to control public access.
    [Title 22, Cal. Code Regs., section 67450.4(d)(1)]
    YES ☐ NO ☐ COMMENT

23. Facility has a buffer zone which has written approval of local agencies.
    [Title 22, Cal. Code Regs., section 67450.4(d)(2)]
    YES ☐ NO ☐ COMMENT

24. Facility is large enough to accommodate all equipment, personnel, and anticipated number of vehicles for a safe operation.
    [Title 22, Cal. Code Regs., section 67450.4(d)(3)]
    YES ☐ NO ☐ COMMENT

25. Facility is paved with asphalt or concrete in good repair.
    [Title 22, Cal. Code Regs., section 67450.4(d)(4)]
    YES ☐ NO ☐ COMMENT

26. All waste handling areas except traffic lane are covered with contiguous plastic sheeting of at least 6 mil thickness.
    [Title 22, Cal. Code Regs., section 67450.4(d)(4)]
    YES ☐ NO ☐ COMMENT

THHWCF Checklist (3/10)
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<tr>
<td><strong>27.</strong> Any torn plastic is repaired or replaced immediately. [Title 22, Cal. Code Regs., section 67450.4(d)(4)]</td>
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<td><strong>28.</strong> There is a physical barrier to delineate the perimeter of HHW handling and storage areas. [Title 22, Cal. Code Regs., section 67450.4(d)(5)]</td>
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<td><strong>29.</strong> The area(s) or structure(s) has the written approval of local agencies, to store ignitable and/or reactive waste. [Title 22, Cal. Code Regs., section 67450.4(d)(6)]</td>
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<td><strong>30.</strong> Waste handling area(s) is covered during excessive heat or precipitation. [Title 22, Cal. Code Regs., section 67450.4(d)(7)]</td>
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<td><strong>31.</strong> Warning signs are posted in the receiving, handling and storage areas in English and other languages predominant in the area which state &quot;Danger! Hazardous Waste Area - Unauthorized Personnel Keep Out&quot;. [Title 22, Cal. Code Regs., section 67450.4(d)(8)]</td>
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<td><strong>32.</strong> Warning signs are legible from a distance of at least 25 feet. [Title 22, Cal. Code Regs., section 67450.4(d)(8)(B)]</td>
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<td><strong>33.</strong> Storage area is a secured area with controlled access or is surrounded by a fence or monitored by 24-hour surveillance system. [Title 22, Cal. Code Regs., section 67450.4(d)(9)(C)]</td>
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<td><strong>34.</strong> If operating during hours of darkness there is artificial lighting which provides a safe operating facility. [Title 22, Cal. Code Regs., section 67450.4(d)(9)(D)]</td>
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<td><strong>35.</strong> There is a separate storage area for wastes which are ready to be transported off-site. [Title 22, Cal. Code Regs., section 67450.4(d)(9)(E)]</td>
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<td><strong>36.</strong> Local agency has approved the traffic control. [Title 22, Cal. Code Regs., section 67450.4(d)(10)(A) &amp; (B)]</td>
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<td><strong>37.</strong> Traffic is routed in a one-way direction to minimize backing up or turning around. [Title 22, Cal. Code Regs., section 67450.4(d)(10)(C)]</td>
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<td><strong>38.</strong> Persons delivering wastes remain in their vehicles while in the waste acceptance area of the facility. [Title 22, Cal. Code Regs., section 67450.4(d)(10)(D)]</td>
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### TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY INSPECTION CHECKLIST

#### PERMIT BY RULE

**E. WASTE HANDLING PROCEDURES:**

<table>
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<th></th>
<th>YES</th>
<th>NO</th>
<th>COMMENT</th>
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<tbody>
<tr>
<td>39.</td>
<td>Waste handling performed by trained personnel which provides safety for the participants and workers. [Title 22, Cal. Code Regs., section 66265.16(d)]</td>
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<td>40.</td>
<td>Bulking of wastes is done in a manner which prevents the mixing of incompatible wastes. [Title 22, Cal. Code Regs., section 67450.4(e)(1)(A)]</td>
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<td>41.</td>
<td>Bulking of wastes is performed in a secured area away from the receiving area. [Title 22, Cal. Code Regs., section 67450.4(e)(1)(B)]</td>
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<td>42.</td>
<td>Limit bulking and filtering of wastes to paints, compatible solvents, gasoline, antifreeze, used oil, and roofing tar. [Title 22, Cal. Code Regs., section 67450.4(e)(2)]</td>
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<tr>
<td>43.</td>
<td>Does not bulk solvents, oil-based paints or gasoline during hours when wastes are being accepted at THHWCF. [Title 22, Cal. Code Regs., section 67450.4(e)(2)(A)]</td>
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<tr>
<td>44.</td>
<td>If bulking solvents, oil-based paints or gasoline during waste acceptance hours follows the written protocol approved by local agencies. [Title 22, Cal. Code Regs., section 67450.4(e)(2)(B)]</td>
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<td>45.</td>
<td>Bulks, packages, and ships used oil to a facility authorized to receive used oil pursuant to HSC Section 25200. [Title 22, Cal. Code Regs., section 67450.4(e)(3)]</td>
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<td>46.</td>
<td>Packages, sorts, and labels waste in accordance with Department of Transportation (DOT) requirements pursuant to Code of Federal Regulation (CFR), Title 49, Subchapter C. [Title 22, Cal. Code Regs., section 67450.4(e)(4)]</td>
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<td>47.</td>
<td>Personnel who handle waste meet training requirements specified in Title 22, Cal. Code Regs., section 66264.16(a) and California Occupational Safety and Health Administration (Cal. OSHA), Title 8, Cal. Code Regs. requirements. [Title 22, Cal. Code Regs., section 67450.4(e)(5)]</td>
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<tr>
<td>F. FACILITY CLEAN-UP:</td>
<td>YES</td>
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<td>COMMENT</td>
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<td>48. Removal and/or decontamination of all contaminated structures, equipment, soil and all collected materials and wastes have been completed within 144 hours after termination of the session. [Title 22, Cal. Code Regs., section 67450.4(f)]</td>
<td>___</td>
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</tr>
<tr>
<td>49. A written report was submitted to the CUPA/ or DTSC (if no CUPA) within 15 days if an incident of noncompliance with these regulatory requirements occurred. [Title 22, Cal. Code Regs., section 67450.4(I)]</td>
<td>___</td>
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G. VARIANCES GRANTED BY DTSC: If yes, describe.

__________________________________________________________________________________________
__________________________________________________________________________________________

This report may identify conditions observed this date that are alleged to be violations of one or more sections of the California Health and Safety Code (HSC) or the California Code of Regulations, Title 22 (Title 22, Cal. Code Regs.) relating to the management of hazardous waste. The violations may be described in more detail on the attached note sheet.

Inspectors:

Lead Inspector: 
Signature: ____________________________
Print Name: ____________________________
Title: ____________________________
Agency: ____________________________
Phone Number: ____________________________
Facility Representative:
Signature: ____________________________
Print Name: ____________________________
Title: ____________________________
Date: ____________________________

Your signature acknowledges receipt of this report and does not imply agreement with the findings.
This note sheet includes inspector observations and expands upon the violations identified on the checklist (by number). In some cases, it indicates how the facility should correct the violations. It also includes the names of any other individuals participating in this inspection.
HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
CERTIFICATION OF RETURN TO COMPLIANCE

For public agencies operating a household hazardous waste collection facility under PBR

In the matter of the Violation(s) cited on: ____________

As identified in the Inspection report dated: ____________

Conducted by: ________________________________________ (agency)

I certify under penalty of law that:

1. Respondent has corrected the violations specified in the notice of violation cited above.

2. I have personally examined any documentation attached to the certification to establish that the violations have been corrected.

3. Based on my examination of the attached documentation and inquiry of the individuals who prepared or obtained it, I believe that the information is true, accurate, and complete.

4. I am authorized to file this certification on behalf of the Respondent.

5. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

_____________________________________  _______________________________
Name  (Print or Type)  Title

_____________________________________  _______________________________
Signature  Date Signed

_____________________________________  _______________________________
Public Agency Name  EPA ID Number

THHWCF Checklist (3/10)