

**Cleanup Loans and Environmental Assistance to  
Neighborhoods (CLEAN) Program &  
Investigating Site Contamination Program (ISCP)**

**Applicant & Site Eligibility Determination Request**



California Environmental Protection Agency  
Department of Toxic Substances Control

# **Cleanup Loans and Environmental Assistance to Neighborhoods (CLEAN) Program & Investigating Site Contamination Program (ISCP)**

## **Overview**

The CLEAN Program and ISCP offer loans to eligible applicants, including governmental entities, private businesses, individuals, and non-profit organizations, to help finance environmental site assessments and environmental site cleanup action at abandoned and eligible underutilized urban brownfield properties. The maximum ISCP loan is \$100,000. The loan funds may be used to conduct preliminary endangerment assessments. The maximum CLEAN Program is \$2,500,000. The loan funds may be used to perform actions necessary to respond to the release or threatened release of hazardous materials on an eligible property.

## **Applicant & Site Eligibility Determination Request**

The Department of Toxic Substances Control is accepting CLEAN Program and ISCP applications on an ongoing basis. The first step in the process is determining applicant and site eligibility. Please send the completed Applicant & Site Eligibility Determination Request with original signature, to the following address:

Department of Toxic Substances Control  
CLEAN Loan Program  
Attention: Jennifer Black  
8800 Cal Center Drive  
Sacramento, California 95826

For questions regarding the CLEAN Program and ISCP Applicant & Site Eligibility Determination Request, please contact the following:

Maryam Tasnif-Abbasi Brownfields  
Outreach  
Department of Toxic Substances Control  
5796 Corporate Avenue  
Cypress, California 90630  
[Maryam.Tasnif-Abbasi@dtsc.ca.gov](mailto:Maryam.Tasnif-Abbasi@dtsc.ca.gov)  
(714) 484-5489

Jennifer Black  
Program Manager  
Department of Toxic Substances Control  
8800 Cal Center Drive  
Sacramento, California 95826  
[Jennifer.Black@dtsc.ca.gov](mailto:Jennifer.Black@dtsc.ca.gov)  
(916) 869-5356



**STATE OF CALIFORNIA  
DEPARTMENT OF TOXIC SUBSTANCES CONTROL**



**CLEANUP LOANS & ENVIRONMENTAL ASSISTANCE TO  
NEIGHBORHOODS (CLEAN) LOAN PROGRAM &  
INVESTIGATING SITE CONTAMINATION PROGRAM (ISCP)**

**APPLICANT & SITE ELIGIBILITY  
DETERMINATION REQUEST**

APPLICATION TYPE

ISCP                       CLEAN LOAN

1. DATE SUBMITTED

2. DATE RECEIVED

APPLICATION NUMBER

**APPLICANT INFORMATION**

3. LEGAL NAME OF APPLICANT

4. TYPE OF APPLICANT

- Individual
- Government
- Joint Powers Authority
- Private Business
- Non-profit
- Other \_\_\_\_\_

5. MAILING ADDRESS OF APPLICANT

6. CONTACT INFORMATION

Name:  
Title:  
Address (if different):  
Phone Number:  
Fax:  
E-mail:

**PROPERTY INFORMATION**

7. PROJECT NAME

8. LOCATION/ADDRESS OF PROPERTY (Include legal description and assessor's parcel number(s). Attach property & vicinity maps and recent photo of property.

9. APPLICANT OWNER OF PROPERTY? \_\_\_ YES \_\_\_ NO

9a. If NO: Submit written purchase option and agreement between applicant and property owner to allow access to property, and property owner's agreement to use the property as a security interest.

9b. IF NO: Identify property owner(s):

Name:  
Mailing Address:  
Phone Number:  
Fax Number:  
E-mail:

9c. If NO: Identify entity (or entities) taking title to property:

Entity Name:  
Mailing Address:  
Contact Name:  
Title:  
Phone Number:  
Fax Number:  
E-Mail:



## PROJECT INFORMATION

<p><b>17. PROJECT COORDINATOR/ ENVIRONMENTAL CONSULTANT</b> (<i>Applicable to CLEAN Program Loan applicants only</i>)</p> <p>(Attach resume that demonstrates expertise in hazardous material remediation.)</p> <p>Name: _____</p> <p>Mailing Address: _____</p> <p>Phone Number: _____</p> <p>Fax Number: _____</p> <p>E-mail: _____</p>	<p><b>18a. PROPERTY CATEGORY</b></p> <p><input type="checkbox"/> Brownfield</p> <p><input type="checkbox"/> Eligible Underutilized Property</p>	<p><b>18b. PROJECT PHASE (FUNDING REQUEST)</b></p> <p><input type="checkbox"/> Assessment (ISCP Loan) (\$100,000 maximum)</p> <p><input type="checkbox"/> Cleanup (CLEAN Program Loan) (\$2,500,000 maximum)</p>																														
<p><b>19. REGULATORY AGENCY:</b> Is applicant currently working with another State or local regulatory agency on the site investigation and/or remediation activities at the property (e.g., Regional Water Board, local environmental health department)? (<i>Applicable to CLEAN Program Loan applicants only</i>)</p> <p style="text-align: center;">___ YES ___ NO</p> <p>If yes, please provide the name and phone number of the contact person.</p> <p>Is there an order of agreement in effect with the regulatory agency for this property?    YES    NO</p>																																
<p><b>20. PROPERTY ELIGIBILITY</b> (Please attach any completed environmental assessments, cost estimates, or environmental consultant's remediation proposal outlining the scope of work. Attach a description of the intended reuse of the property after the remediation is completed.)</p>																																
<p><b>21. PROPOSED REDEVELOPMENT</b> (Provide a narrative description of the development concept, including the number of buildings and square footage, and anticipated building occupants, if applicable. Indicate proximity of major transportation links, business services and/or other amenities of importance to occupants. If the project is for public use, e.g., park/open space, describe how the property will be used. Attach applicable reports or addendum if needed.)</p>																																
<p><b>22. PROJECT SUPPORT, INCLUDING LOCAL GOVERNMENT SUPPORT</b> (Identify support and opposition for the project by local officials and neighborhood organizations. Show that planned future development is consistent with the current and reasonably foreseeable future land uses for the property. Attach any letters of support, resolutions, etc.) (<i>Applicable to CLEAN Program Loan applicants only</i>)</p>																																
<p><b>23. ESTIMATED PROJECT COSTS</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><b>A. Real Estate Acquisition</b></td> <td style="width: 60%;">a) Land (_____ acres)</td> <td style="width: 20%; text-align: right;">\$ _____</td> </tr> <tr> <td></td> <td>b) Existing Building (_____ square feet)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td><b>B. Environmental Costs</b></td> <td>a) Additional Investigation Costs</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td></td> <td>b) Environmental Remediation (Cleanup) costs</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td><b>C. Renovation/Construction</b></td> <td>a) Construction of new building (_____ square feet)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td></td> <td>b) Rehabilitation of existing building (_____ square feet)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td></td> <td>c) Construction of addition (_____ square feet)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td></td> <td>d) Improvements (Attach specifics)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td></td> <td>e) Soft Costs (e.g., legal, financing fees, and permits)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td><b>D. TOTAL PROJECT COSTS:</b></td> <td></td> <td style="text-align: right;">\$ _____</td> </tr> </table>			<b>A. Real Estate Acquisition</b>	a) Land (_____ acres)	\$ _____		b) Existing Building (_____ square feet)	\$ _____	<b>B. Environmental Costs</b>	a) Additional Investigation Costs	\$ _____		b) Environmental Remediation (Cleanup) costs	\$ _____	<b>C. Renovation/Construction</b>	a) Construction of new building (_____ square feet)	\$ _____		b) Rehabilitation of existing building (_____ square feet)	\$ _____		c) Construction of addition (_____ square feet)	\$ _____		d) Improvements (Attach specifics)	\$ _____		e) Soft Costs (e.g., legal, financing fees, and permits)	\$ _____	<b>D. TOTAL PROJECT COSTS:</b>		\$ _____
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24. ESTIMATED PROJECT FUNDING SOURCES/AMOUNTS (Applicable to CLEAN Program Loan applicants only)

- A. CLEAN Program Loan \$ \_\_\_\_\_
- B. Other Public Sources (Attach specifics) \$ \_\_\_\_\_
- C. Conventional (Attach specifics) \$ \_\_\_\_\_
- D. Equity (Attach specifics) \$ \_\_\_\_\_
- E. TOTAL PROJECT FINANCING: \$ \_\_\_\_\_

25. REQUESTED FINANCING AMOUNT

\$ \_\_\_\_\_

26. ESTIMATED PROJECT CONSTRUCTION TIMELINE

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**OTHER APPLICANT INFORMATION**

27. Did applicant cause or contribute to the contamination?  YES  NO  
(If YES, provide an explanation)

28. Did applicant own or operate property when contamination occurred?  YES  NO  
(If YES, provide an explanation)

29. Are there any contingent liabilities, suits, or disciplinary actions involving the applicant or property?  YES  NO  
(If yes, provide an explanation.)

30. Is applicant subject to any outstanding administrative or judicial environmental enforcement action?  YES  NO  
(If yes, briefly explain any settlement with the appropriate agencies, provide an explanation as to why no settlement has been reached, or indicate when a settlement is expected and the nature of the expected settlement. Attach copy of any settlement agreements.)

31. Has applicant been convicted of a felony or misdemeanor involving the regulation of hazardous material, including but not limited to, a conviction of a felony or misdemeanor under Health and Safety Code Section 25395.13?  
 YES  NO (If YES, provide an explanation.)

32. Has applicant been convicted of a felony or misdemeanor involving moral turpitude, including, but not limited to the crimes of fraud, bribery, falsification of records, perjury, forgery, and conspiracy, profiteering, or money laundering?  
 YES  NO (If YES, provide an explanation.)

33. Is applicant in violation of an administrative order or agreement issued by or entered into with any federal, state, or local agency that requires response action at a site?  YES  NO (If YES, provide an explanation.)

34. Has applicant knowingly made a false statement regarding a material fact or knowingly failed to disclose a material fact in connection to an application submitted to the Department of Toxic Substances Control?  YES  NO  
(If YES, provide an explanation.)

35. Will project be accomplished if the CLEAN loan is not granted? \_\_\_ YES \_\_\_ NO  
(Provide documentation as necessary.)

36. Is any Information applicant provided in this section claimed to be confidential? \_\_\_ YES \_\_\_ NO

### PROJECT PUBLIC AND ENVIRONMENTAL BENEFITS

37. CHECK APPLICABLE BOX(ES) TO DESCRIBE THE PROJECTED BENEFITS OF THE PROPOSED PROJECT  
(Applicable to CLEAN Program Loan applicants only) - Attach supporting documentation.

PUBLIC HEALTH AND SAFETY/ENVIRONMENTAL

(Describe the potential for the project to provide additional protection of public health and safety and/or cleanup contamination that is significantly affecting the environment.)

STRATEGIC COMMUNITY DEVELOPMENT

(Describe the potential for the proposed project to enhance strategic community development. Include the following as applicable.)

Creation of new jobs; number of full time \_\_\_\_\_ part time \_\_\_\_\_

Generation of additional tax revenue (amount) \$ \_\_\_\_\_

Likelihood that project will stimulate additional redevelopment in adjacent areas

Improvement in local Property values

Degree to which project implementation will result in development of:

- 1) new parks
- 2) new schools
- 3) affordable inner-city housing
- 4) regional infrastructure
- 5) projected infrastructure needs
- 6) new in-fill development

ECONOMIC VIABILITY OF THE PROJECT (Applicable to CLEAN Program Loan applicants only)

Current value of the property as compared to its projected value after all necessary response actions have been completed.

Current Value \$ \_\_\_\_\_ Projected Value \$ \_\_\_\_\_

## **CERTIFICATION**

The undersigned hereby represents and certifies to the best of their knowledge and belief that the information contained in the foregoing statement and exhibits or attachments is true and complete, and accurately describes the proposed project. Applicant agrees to promptly inform DTSC of any changes in the proposed project which may occur.

**The undersigned further agrees that acceptance of any form of financial assistance from DTSC constitutes their agreement to include DTSC in any public relations events or materials related to the project, and to cooperate with and permit DTSC to publicize its involvement, for marketing and public relation purposes, in the financing, including, but not limited to, signage, press releases, public events, and promotional materials.**

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

The undersigned is owner of the property and agrees to use the property as a security interest for the loan.

\_\_\_\_\_  
Owner (please print)

\_\_\_\_\_  
Title (if applicable)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

## **IMPORTANT NOTICE TO APPLICANTS**

The information an applicant presents in their application determines eligibility. Any changes in the status of the applicant or proposed project from the facts presented therein must be brought to the attention of DTSC.

Information requested in this eligibility determination is subject to disclosure under the Public Records Act, Government Code, sections 6250-6270. An applicant may claim confidentiality of submitted information by marking the appropriate space in box #36 and by marking each additional document submitted as confidential if the document is claimed to be confidential.

## PRIVACY NOTICE

The information requested in this eligibility determination will be used by DTSC for the purpose of establishing the applicant's eligibility for funding under the CLEAN Loan or ISCP. In the event of sale or securitization of loans, public-rating agencies, prospective investors or purchasers, or their agents will review this information. Such review will be subject to a confidentiality agreement.

Portions of the information provided in this eligibility determination may be transferred to staff of other state agencies to assist DTSC in the administration and maintenance of this program. Designated items provided in this application may be entered into DTSC's database, which will be accessible to the public. This notice is required by Section 1798.17 of the Information Practices Act of 1977 (California Civil Code Sections 1798 through 1798.78) and the Federal Privacy Act [5 USC 552a, subd. (e)(3)], whenever an agency requests personal information from an individual.

The information in this eligibility determination is mandatory for DTSC to determine if the prospective applicant meets the criteria to receive a loan. Failure to provide the requested information may result in not receiving a loan.

Applicants have the right to review their individual files. The official responsible for maintenance of the eligibility determination is:

**Mailing/Physical Address:**  
Department of Toxic Substances Control  
CLEAN Loan Program  
Attention: Jennifer Black  
8800 Cal Center Drive  
Sacramento, California 95826

**SAMPLE RESOLUTION**

Resolution Number: \_\_\_\_\_

RESOLUTION OF THE \_\_\_\_\_  
(Title of Governing Body/City/County/Board of Supervisors)

OF \_\_\_\_\_ APPROVING THE APPLICATION FOR A LOAN  
(City/County)

FROM THE DEPARTMENT OF TOXIC SUBSTANCES CONTROL CLEANUP LOANS AND ENVIRONMENTAL ASSISTANCE TO NEIGHBORHOODS (CLEAN PROGRAM/ISCP for the following property:

\_\_\_\_\_  
\_\_\_\_\_

WHEREAS, the California Department of Toxic Substances Control (DTSC) is authorized to administer the CLEAN Program to provide loans over a five (5) year period to finance the performance of actions necessary to respond to the release or threatened release of hazardous material(s) on an eligible urban Brownfield or underutilized property; and

WHEREAS, procedures established by DTSC require the applicant to certify by resolution the approval of application before submission of the application to DTSC; and

WHEREAS, the applicant will enter into an agreement with the State of California for a [CLEAN Program Loan/ISCP] and a CLEAN Response Action Agreement;

NOW, THEREFORE, BE IT RESOLVED THAT the \_\_\_\_\_  
(Title of Governing Body/City/County/Board of Supervisors)

HEREBY:

1. Approves the filing of an application for a CLEAN Program Loan from DTSC for the property specified above; and
2. Certifies that the applicant has or will have sufficient funds in addition to funds provided by the loan to complete all actions necessary to respond to release of hazardous materials on the property as determined by DTSC; and
3. Appoints the \_\_\_\_\_ as agent of the \_\_\_\_\_  
(Title not name) (Title of governing body, above)  
to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, amendments, and other documents, which may be necessary for the completion of the aforementioned response action.

Approved and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

I, the undersigned, hereby certify the foregoing Resolution Number \_\_\_\_\_ was adopted by the

\_\_\_\_\_  
(Title of Governing Body/City/County/Board of Supervisor)

\_\_\_\_\_  
Signature



STATE OF CALIFORNIA  
DEPARTMENT OF TOXIC SUBSTANCES CONTROL



CLEANUP LOANS & ENVIRONMENTAL  
ASSISTANCE TO NEIGHBORHOODS (CLEAN)  
LOAN PROGRAM & INVESTIGATING SITE  
CONTAMINATION PROGRAM (ISCP)

APPLICANT & SITE ELIGIBILITY DETERMINATION  
DOCUMENTS CHECKLIST

- Legal Description and Assessor's Parcel Number(s), Including Property and Vicinity Maps and Recent Photos of Property (Box #8)
- Written Purchase Option and Agreement Between Applicant and Property Owner to Allow Access to Property and Use Property as Security Interest (Box #9a)
- Preliminary Title Report (Box #10)
- Property Current Appraisal (Box #11)
- [\(Applicable to CLEAN Program Loan applicants only\)](#)- Preliminary Endangerment Assessment (PEA) or PEA Equivalent Documents (Box #12)  
**FOR ISCP Loans** attach copy of Phase I Environmental Assessment for the property that is the subject of the Loan application. (Box #12)
- Project Coordinator's Resume (Box #17) [\(Applicable to CLEAN Program Loan applicants only\)](#)
- Copy of Order of Agreement (Box #19)
- Environmental Assessments, Cost Estimates or Environmental Consultant's Remediation Proposal Outlining Scope of Work (Box #20)
- Description of the Intended Property Reuse After Remediation Completion (Box #20)
- Letters of Supports or Resolutions [\(Applicable to CLEAN Program Loan applicants only\)](#)(Box #22)
- Copy of Settlement Agreement (Box #30)
- Supporting Documentation, as applicable, Describing Benefits of Proposed Project (Box #37) [\(Applicable to CLEAN Loan Applicants Only\)](#)