

U.S. Environmental Protection Agency Brownfield Grants

How to Obtain a Letter of Acknowledgment from DTSC for a U.S. EPA Brownfields Grant

Applicants for a U.S. EPA brownfields assessment, cleanup or revolving loan fund grant must submit a letter from a state environmental agency as part of their proposal. This submittal is one of the application's threshold criteria. This information provides instructions on how to obtain such a letter from DTSC.

The letters of support should contain detailed information about the project and demonstrate that DTSC understands the applicant's goals and abilities. To obtain such a letter from DTSC, the applicant needs to provide either draft language that will enhance the application or the following information:

- Type(s) of grants and dollar amount(s) applied for
- Name, location and property owner for each site, as well as a very brief history of each site
- Regulatory oversight agency, if applicable, and their cost estimate – If you'd like to work with DTSC contact the Brownfield Coordinator for your region (see below)
- Proposed use of funds
- Community need/support
- Leveraging of additional resources
- Special needs (i.e., request for a property-specific determination from the U.S. EPA).
- Other considerations

For cleanup grant applications, the following additional information is required:

- For sites currently under DTSC regulatory oversight, DTSC can provide a project status and schedule for cleanup implementation
- For sites planned for DTSC regulatory oversight if funded, provide a summary of the environmental site assessments performed to date and the proposed cleanup plan and schedule

Requests for letters of support must be received by DTSC no later than **November 7, 2024**. DTSC will address the letter to the U.S. EPA Region 9 contact and provide the letter to the requestor. DTSC anticipates that letters will generally take about 5 days to complete.

For more information, or to submit your request, please contact the DTSC staff listed below or visit our [Contact Information](#) web-page.

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